

Site Activation Frequently Asked Questions (FAQs)

- [How can my facility become Pediatric Specialty LRP approved?](#)
- [How do I activate my facility as Pediatric Specialty LRP approved?](#)
- [Are there auto-approved facility types?](#)

1. **How can my facility become Pediatric Specialty LRP approved?**

Your facility can become Pediatric Specialty LRP approved if your site meets the following eligibility requirements:

- Located in a health professional shortage area (HPSA) or medically underserved area (MUA), or serves a medically underserved population (MUP)
- Operates as outpatient or inpatient facilities, providing primary medical, dental, and/or mental and behavioral health services.

Sites located in a Health Professional Shortage Area (HPSA), a medically underserved area (MUA), or serve a medically underserved population (MUP), then **are eligible for Pediatric Specialty Loan Repayment Program approval status activation. If your site is not** located in a Health Professional Shortage Area (HPSA), a medically underserved area (MUA), or serve a medically underserved population (MUP), then **it is not eligible for Pediatric Specialty Loan Repayment Program approval status activation.**

2. **How do I activate my facility as Pediatric Specialty LRP approved?**

The Site Point of Contact (POC) must complete the following steps to obtain Pediatric Specialty LRP-approval for your facility:

1. Create an account or log into the [My BHW](#).
 - See page eight of the [BHW Program Portal Site Point of Contact \(POC\) User Guide](#) (PDF -5 MB) for instructions.
2. Create a Site Profile for your facility.
 - Begin reading on page 97 of the BHW Program Portal Site POC User Guide for instructions on eligibility and site activation.
 - You can use the [Pediatric Specialty LRP-approved eligible site type list](#) to help select your site type.
3. On your Site Profile "Dashboard," you will have the option to select "Activate Status" under the Pediatric Specialty LRP program (Note: this will only be an option during the Pediatric Specialty LRP application cycle).
 - Select "Activate Status" link.
 - An "Eligibility Criteria" box will appear. If your site is "Eligible for Participation," you will be prompted to "Activate Program Status" and a "Site Type" drop down list will appear.
 - Select your "Site Type" from the dropdown list.
 - Select your "Site subtype" from the second dropdown list, if applicable.
 - Select the "Activate Site" button.

Your site should now appear as "Pediatric Specialty LRP active."

3. **Are there auto-approved facility types?**

We will automatically approve your site as a Pediatric Specialty LRP-approved facility, if your site point of contact (POC) has registered your site in the HRSA [My BHW](#) and is:

- Located in a HPSA or MUA, or serve a MUP
- An outpatient or inpatient facility, providing primary medical, dental, and/or mental and behavioral health services

Site Points of Contact (POCs) will receive an email alert to notify them of their Pediatric Specialty LRP-approved status. The designation will display in [My BHW](#). We will also add it to your profile on our [Health Workforce Connector](#).

Eligible site types include, but are not limited to:

- American Indian Health facilities, including Indian Health Service (IHS) hospitals
- Community health centers
- Community outpatient sites
- Faith-based settings
- Federally Qualified Health Centers (FQHCs)
- FQHC look-alikes
- Free clinics
- Group and residential care facilities
- Hospitals (for example, children's hospitals)
- Migrant health centers
- Mobile units
- Primary care clinics
- Private practices
- Rural health clinics
- School-based clinics
- Specialized outpatient clinics
- State or local public health departments
- Urgent care facilities
- Youth detention centers or programs
- Inpatient programs/rehabilitation centers

Link to [eligible disciplines](#) with the Pediatric Specialty LRP opportunity.