

## Site Activation Frequently Asked Questions (FAQs)

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### 1. **How can my facility become STAR LRP approved?**

To be eligible to become STAR LRP-approved, your facility must offer substance use disorder treatment employment and meet at least one of the following requirements:

- Your facility is [located in a county with a three-year drug overdose mortality rate greater than the national average](#) (XLSX - 140 KB).\*
- Your facility has a mental health [HPSA](#) designation.

*\*We calculate this information based on Centers for Disease Control and Prevention (CDC) data.*

SUD treatment and recovery [clinicians and paraprofessionals](#) than other HRSA loan repayment programs.

### 2. **How do I activate my facility as STAR LRP approved?**

The Site Point of Contact (POC) must complete the following steps to obtain STAR LRP-approval for your facility:

1. Create an account or log into [My BHW](#).
  - See page seven of the [BHW Program Portal Site Point of Contact \(POC\) User Guide](#) (PDF - 5 MB) for instructions.
2. Create a Site Profile for your facility.
  - See pages 21-25 of the BHW Program Portal Site POC User Guide for instructions.
  - You can use the [STAR LRP-approved facility list](#) (<https://bhw.hrsa.gov/sites/default/files/bureau-health-workforce/funding/star-lrp-facility-types.pdf>) to help select your site type.

On your Site Profile "Dashboard," you will have the option to select "Activate Status" under the STAR LRP program (Note: this will only be an option during the open STAR LRP application cycle).

- Select "Activate Status" link.
- An "Eligibility Criteria" box will appear. If your site is "Eligible for Participation," you will be prompted to "Activate Program Status" and a "Site Type" drop down list will appear.
  - Select your "Site Type" from the dropdown list.
  - Select your "Site subtype" from the second dropdown list, if applicable.
- Select the "Activate Site" button.

Your site should now appear as "STAR active."

### 3. **Are there auto-approved facility types?**

We will activate your site as a STAR LRP-approved facility if you are a National Health Service Corps (NHSC) site that:

- Is in a county with a three-year overdose mortality rate greater than the national average (as calculated by HRSA); or
- Has a mental HPSA (MHPSA) designation.

NHSC Site POCs will receive an email alert that they are STAR LRP-approved facilities. The designation will display in [My BHW](#). We will also add it to your profile on HRSA's [Health Workforce Connector](#).

